Matt Blunt Governor



Michael N. Keathley
Commissioner

State of Missouri OFFICE OF ADMINISTRATION

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<u>MEMORANDUM</u>

TO: State Agencies

FROM: OA Accounting

DATE: October 16, 2006

RE: Desktop Upgrade

This is a reminder that the SAM II Financial desktop upgrade is effective this morning. If the build date on the SAM II Financial main logon screen on your desktop does not have a build date of October 16, 2006, please contact your technical section. The desktop must be updated; otherwise, the VEN2, VEN3, OVIH, and VIQ document screens will be impacted.

If your technical staff has any questions, they may contact the Financial Technical help desk at 522-1500, option 1, or send an email to Financial@oa.mo.gov.